

# TOWN OF BASSENDEAN

## MINUTES

BASSENDEAN LOCAL STUDIES COLLECTION MANAGEMENT COMMITTEE

HELD IN THE COMMITTEE ROOM, 48 OLD PERTH ROAD, BASSENDEAN

ON THURSDAY 5 FEBRUARY 2015 AT 9.30AM

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### 1.0 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

#### Acknowledgement of Country

The Presiding Member, declared the meeting open, welcomed all those in attendance and conducted an Acknowledgement of Country.

### 2.0 PUBLIC QUESTION TIME AND ADDRESS BY MEMBERS OF THE PUBLIC

Nil

### 3.0 ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

#### Present

Cr Paul Bridges, Presiding Member  
Cr Jennie Carter  
Val Hobson

#### Apologies

Cr Anne Brinkworth  
Michael Grogan

#### Staff

Allan Caddy, Manager Library & Information Services  
Janet Megarrity, Local Studies Librarian  
Amy Holmes, Minute Secretary

#### **4.0 DEPUTATIONS**

Nil

#### **5.0 CONFIRMATION OF MINUTES**

##### **5.1 Minutes of the Meeting held on 6 November 2014**

##### **COMMITTEE RECOMMENDATION – ITEM 5.1**

MOVED Cr Bridges, Seconded Val Hobson, that the minutes of the meeting held on 6 November 2014 be confirmed as a true record.

CARRIED UNANIMOUSLY 4/0

#### **6.0 DECLARATIONS OF INTEREST**

Nil

#### **7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING**

##### **7.1 Extended License For the Photographic Capture Project**

The Manager Library and Information Services has investigated the feasibility and cost of purchasing a second license to allow the photographic mapping images of Bassendean to be accessible to the general public.

Mark Tsang from ARRB has agreed that a second set of data will be provided at no extra cost. The library will need to provide a dedicated computer, accessible to the general public.

#### **8.0 REPORTS**

##### **8.1 2015/16 Budget Proposal**

Since its inception, the Management Committee has examined and put forward an annual budget for Council's consideration. This budget proposal is predicated on those standard operational necessities that have driven the Local Studies Collection in past years.

2015-2016 Local Studies Collection - Proposed Budget

Three Oral Histories	\$3,000
Microfilming Newspapers	\$2,600
Photos - purchases/rescue/conversion	\$800
Stationery	\$300
Stock purchases	\$500
Total	\$7,200

COMMITTEE RECOMMENDATION – ITEM 8.1

**LSCMC – 1/02/15**

MOVED Val Hobson, Seconded Michael Grogan, that the Local Studies Management Committee recommends to Council that an amount of \$7,200 be included in the Local Studies Collection operational budget deliberations for the 2015/16 year.

CARRIED UNANIMOUSLY 4/0

**8.2 Local Studies Librarian's Report**

The Local Studies Librarian attended

- Cultural Awareness Training – Intermediate, in November provided by the Kooya Consultancy.
- Orientation at the Western Australian Genealogical Society Inc (WAGS) in Bayswater and the Bassendean Local Studies Collection is now an associated member of WAGS. The Local Studies Librarian attended the final meeting for the Local Studies Practitioners Group in November at Belmont Museum.
- Volunteer thank you lunch to acknowledge the contribution of volunteers in the Bassendean Memorial Library and particularly the Local Studies Collection throughout the year.

Collection Management

Information about the death of John Bates (second husband of Amelia Law Davis) has been identified which completes birth, death and marriage information about the three families associated with the Pensioner Guard Cottage.

Biographical information on Patrick Andrew (Paddy) Connolly has been researched and catalogued.

### New items

- St. Michael's School Bassendean Centenary 1914-2014 (donation).
- Looking West: A Guide to Aboriginal Records in Western Australia (2004).
- Italian roots in Australian soil: Italian migration to Western Australia, 1829-1946 (donation)
- On the Outskirts: photographs of Allawah Grove Aboriginal Settlement, Perth/Robyn Smith Walley and Tracie Pushman 2005 (donation).
- Information about Bassendean Kindergarten.
- Ephemera Beaumonde Catering, Mary Crescent.
- City of Belmont: A History of Opportunity.
- Interview with May O'Brien (educator) 2001 (transcript).
- Eden Hill Camps: Records of Racism in Western Australia by Bevan Carter.
- Concept Plan Eden Hill Culture and Environment Centre at Pyrtton: A community initiative of sharing together for the Pyrtton site in Eden Hill.
- Bennett Brook baseline study of flora and fauna: a National Land Care Community Project funded under the One Billion Trees and Save the Bush Programs 1994-1995.

### Processing

Newspapers and Serials Indexing - 78

Books - 8

Rates Book Indexing - 49 672

### Oral History

An interview has been completed with Merle Gray. An interview will be arranged with Mr and Mrs Bentley to record information about the Bassendean Preservation Group in recognition of their 30<sup>th</sup> anniversary this year.

It was agreed by the committee that the final interview should be conducted with Albert and Gwen Corunna, however, if they are not available, then Bella Bropho.

### COMMITTEE RECOMMENDATION – ITEM 8.2(a)

**LSCMC – 2/02/15** MOVED Cr Carter, Seconded Michael Grogan, that the final interview should be conducted with Albert and Gwen Corunna, however, if they are not available, then Bella Bropho.

CARRIED UNANIMOUSLY 4/0

### Enquiries

The Local Studies Librarian received a query regarding the significance of local trees for the Municipal Heritage Inventory. Photographs from the Local Studies Collection assisted with dating trees.

A member of the public was seeking information about his grandfather's house. The location was identified using the rates book index and current rates database.

A member of the public requested information on the history of Lockridge. Information on the origins of the suburb name was provided from the Landgate website.

### Surrey Street Steering Committee

The Committee met on 2 December and members discussed the architectural plan options provided and merits of the plan.

### History Review Steering Committee

The Committee is due to meet again in the next week or two. A revised final draft version of chapters five and six has been received.

### COMMITTEE RECOMMENDATION – ITEM 8.2

**LSCMC – 3/02/15** MOVED Val Hobson, Seconded Michael Grogan, that the Local Studies Librarian's report be received.  
**CARRIED UNANIMOUSLY 4/0**

### **8.3 Financial Activity Statement**

The Financial Activity Statement up until 28 January 2015 was presented to the committee.

The Manager Library and Information Services advised that approximately \$8,400 would be expended on microfilming, oral history interviews, annual history lecture and DVD conversions.

#### **LOCAL HISTORY EXPENDITURE 2014/2015**

<b>Date</b>	<b>Description</b>	<b>Credit</b>
	<b>Income as at 28 January 2015</b>	<b>\$ -</b>
July-January	History Book	<b>\$80.00</b>
	<b>Income Received from 1 July 2014 to 28 January 2015</b>	<b>\$80.00</b>
	<b>SUMMARY</b>	
	<b>Total Income for 2014/2015 - from 01/07/2014 to 28/1/2015</b>	<b>\$80.00</b>
	<b>Budget for 2014/2015</b>	<b>\$150.00</b>
	<b>Income required to meet Budget</b>	<b>\$70.00</b>

**LOCAL HISTORY PROJECT EXPENSES 2014/2015**

<b>Date</b>	<b>Description</b>	<b>Debit</b>
July-January	TOWN OF BASSENDEAN LIBRARY - LOCAL STUDDIES - BOOK & MEETING CONSUMABLES	\$1,577.77
	<b>Expenditure From 1 July 2014 to 28 January 2015</b>	<b>\$1,577.77</b>
		<b>\$0</b>
	<b>SUMMARY</b>	
	<b>Total Expenditure 2014/2015 - from 01/7/2014 to 28/1/2015</b>	<b>\$1,577.77</b>
	<b>Budget for 2014/2015</b>	<b>\$11,000.00</b>
	<b>Balance of Expenditure to Budget</b>	<b>\$9,422.23</b>

COMMITTEE RECOMMENDATION – ITEM 8.3

**LSCMC – 4/02/15** MOVED Cr Bridges, Seconded Michael Grogan, that the Financial Activity Statement up until 28 January 2015 be received.

CARRIED UNANIMOUSLY 4/0

**9.0 MOTIONS FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**10.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING**

Nil

**11.0 CONFIDENTIAL BUSINESS**

Nil

**12.0 CLOSURE**

The next meeting will be held on Thursday 16 April 2015, commencing at 9.30am.

There being no further business the Presiding Member declared the meeting closed, the time being 10.25am.